

FINAL PLAT APPLICANT'S TECHNICAL CHECKLIST

(For particular details, please see the Lancaster County Land Subdivision Regulations)

NAME OF FINAL

PLAT: _____

LOCATION: _____

FORM OF FINAL PLAT

- 16 x 22 - on one sheet if possible - 8.02(a)
- Drawn in ink or photographed on tracing cloth or mylar - 8.02(b)
- Signatures in black opaque ink - 8.02(b)
- Blank margins of ½ inch and outline - 8.02(c)
- Scale of 1:20, 1:30, 1:40, 1:50, 1:60 or 1:100 - sufficient to show all required information clearly - 8.02(d)
- Number and total number of sheets - index sheet if more than two sheets - 8.02(e)
- Boundary of the subdivision shall be indicated - 8.02(f)

CERTIFICATES AND ACKNOWLEDGMENTS

- Owner's acknowledgment and offer of dedication - 8.03(a)
- Surveyor's certificate - 8.03(b)
- Planning Commission approval certificate - 8.03(c)
- County Board approval and acceptance certificate - 8.03(d)
- All affidavits, certificates, acknowledgments, endorsements, dedications and notarial seals as are required by Law and the provisions of this title - 8.03(e)

(Examples of acceptable forms are attached)

DATA REQUIRED ON THE FINAL PLAT

- Sufficient data to determine all existing and placed stakes and to locate and retrace all lots, blocks and parcels and the boundary of the subdivision - 8.04(a)(1)
- All dimension shall be to the nearest .01 of a foot - 8.04(a)(2)
- Lot, outlot and block dimensions - 8.04(a)(3)
- Lot, outlot and block designations - 8.04(a)(4)
- Areas reserved for public use - must clearly identify which are private and which are public - 8.04(a)(5)
- If park land for use of public, must have an outlot letter and be included in the dedication - 8.04(a)(5)
- If park land is private, must state so and provide maintenance agreement - 8.04(a)(5)
- Streets, whether public or private must include the following - 8.04(a)(5)
 - Location
 - Name
 - Centerline
 - Centerline radius
 - Length and interior angle of horizontal curves
 - Tangent length
 - Width
 - If private, must provide a public access
- Location, width and purpose of all easements - 8.04(a)(6)
- Location and identification of all section corners - 8.04(a)(7)
- Total number of lots and outlots and total number of acres - 8.04(a)(8)

REQUIRED ON EACH SHEET

- Name of each Subdivision - 8.04(b)(1)
- Scale - 8.04(b)(2)
- Sheet number and total number of sheet comprising the subdivision - 8.04(b)(4)

OTHER DOCUMENTS REQUIRED

- Tax payment status form - 3.12(a)(1)
- Special assessment status form - 3.12(a)(1)
- Certificates of Title or Title Opinion - 3.12(a)(2)

CONFORMS TO APPROVED PRELIMINARY PLAT OR APPROVED CUP

- Meets and bounds description
- Lot dimensions and configurations
- Street names
- Street alignment
- Reasons for differences

ANY OTHER INFORMATION OR COMMENTS RELATED TO THE FINAL PLAT:

Applicant's Signature: _____ Date: _____